



Announcement of Rajamangala University of Technology Phra Nakhon  
Subject: The Recruitment of Overseas Staff to Work in the Position of  
Native English Lecturers  
No. 3/2566

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Rajamangala University of Technology Phra Nakhon is recruiting an overseas staff to work in the position of *native English lecturers* (2 positions) for the Language Institute with a monthly wage rate of 20,780 baht and a monthly house rent of 8,000 baht.

**1. Title of the position, details of employment, and specific qualifications for the position of eligible applicants**

Attached to this announcement, the details appear.

**2. Recruitment and application fees**

Those who wish to apply for the position are required to fill out an application form online via the recruitment system of Rajamangala University of Technology Phra Nakhon from **22 May – 15 June 2023**, 24 hours a day, excluding public holidays, and with the following steps:

2.1 Go to the website of the Human Resources Management Division, Rajamangala University of Technology Phra Nakhon by typing <https://www.hrm.offpre.rmutp.ac.th> Look for the heading "Apply for a job" or the website <https://recruit.rmutp.ac.th/>

2.2 Fill in the details completely and truthfully as specified.

2.3 Print out a fee payment form of the application and take it to the counter service to pay the amount as stated. If there is no printer at that time, saving the data as the file format on the storage medium is suggested for further use.

2.4. Take the form to pay the amount at the counter service from **22 May – 15 June 2023**, with a fee of 300 baht (excluding counter service fees). No refund of application fees will be made under any circumstances. The application will be valid when the application fee has been paid.

2.5 When the applicant has already paid the fee, he or she will receive the examinee identification number. The university will announce the list of eligible applicants for the examination on **23 June 2023**. The applicants are required to check and print out the application form at <https://www.hrm.offpre.rmutp.ac.th> under the heading "Apply for a job" or the website <https://recruit.rmutp.ac.th/>

### **3. Conditions of the application**

3.1 The applicant must have the specific qualifications for the position as detailed in the attachment of this announcement. He or she must be a graduate and has been approved by the authorized person within the first day of working or self-reporting to work.

3.2 Applying for the position according to the above steps, it is deemed that the applicant signs and certifies the accuracy of such information according to the Law of B.E. 2544 amended (Issue no. 2) in B.E. 2551. Therefore, if the applicant intentionally fills in false information, he or she may be guilty of a false report to an official under Criminal Code, Section 137.

3.3 The applicant is liable for verifying and certifying himself or herself that he or she meets the requirement of qualifications in the recruitment announcement, and he or she must fill out various details accurately, completely, and truthfully. In case of errors caused by the applicant or by submission of the documentary evidence inconsistent with the recruitment announcement, the university will consider that the applicant is disqualified from the beginning of this recruitment, and that no refund of the application fees will be made.

### **4. Documents required as attachments via the online recruitment system of Rajamangala University of Technology Phra Nakhon**

4.1 A photo

4.2 Personal data

4.3 A copy of the university degree, or certificate of educational qualification

4.4 A copy of the academic transcript

4.5 A Copy of passport valid at the time of application

4.6 A copy of tourist or non-B visa valid at the time of application

4.7 A copy of the work permit if applicable

### **5. Announcing the list of eligible applicants**

The list of eligible applicants will be announced to the public on **23 June 2023** at the website: <https://www.hrm.offpre.rmutp.ac.th> under the heading "Apply for a job" or the website: <https://recruit.rmutp.ac.th/>

#### **6. The date, time and place of recruitment examination**

This information will be announced at the same day when the list of eligible applicants is announced.

#### **7. Announcement of the final result of the examination**

The university will announce the final result of the examination on **13 July 2023** at the website: <https://www.hrm.offpre.rmutp.ac.th> under the heading “Apply for a job” or at the website: <https://recruit.rmutp.ac.th/>

#### **8. Self-reporting to work on duty**

The selected and qualified applicant will be required to present him or her formally on **14 July – 4 August 2023** at 08:30 a.m., having arrived at the Language Institute, Rajamangala University of Technology Phra Nakhon, Samsen Road, Wachiraphayaban Sub-District, Dusit District, Bangkok.

The announcement was made on **19 May 2023**.



(Mr. Khomkhate Pedcharat)

Assistant to the President for Human Resource Management  
For President of Rajamangala University of Technology Phra Nakhon

**Job Description, Specific Qualifications, and Workloads**  
**Criteria and Methods of Recruiting Full-Time Overseas Staff for Language Institute,**  
**Rajamangala University of Technology Phra Nakhon**

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**Position Title:** Native English Lecturers (2 positions)  
**Workplace:** RMUTP Language Institute  
**Remuneration:** 20,780 baht per month and 8,000 baht for a monthly house rent allowance

**Specific Qualifications:**

- Bachelor's Degrees in any field

**Conditions of the Position**

- Native English speakers especially from the US, UK, Canada, New Zealand, Australia, and African countries, **OR** any other countries that use English as their first language and/or official language
- 25 – 60 years old
- Certificates of teaching English (if any)

**Workloads:**

- Teaching English courses in various disciplines and developing teaching aids
- Constructing test items covering 4 skills, i.e. listening, speaking, reading, and writing
- Liaising with international agencies or foreign contacts

**Required Documents:**

- Three photographs (2 inches, must be the same photographs taken within 6 months with no hat and sunglasses on)
- Resume
- A copy of the university degree, or certificate of educational qualification
- A copy of the academic transcript
- Copies of passport, and tourist or non-B visa valid at the time of application
- A copy of the work permit if applicable

### Criteria and Methods of Recruiting an Applicant

Criteria and Methods	Time	Hours	Location
<p>The Language Institute will primarily select qualified applicants from their application forms and other documents. Selected applicants will be called in for an interview and teaching performance.</p> <p><b>Assessing the suitability for the job positions</b></p> <p><b>1. Interview (100 points)</b></p> <p>Points to consider:</p> <ul style="list-style-type: none"><li>- educational qualifications, and working experiences that will be beneficial to work on duty</li><li>- good inter-personality, adaptability to other co-workers, responsibility as well as patience</li><li>- tact and initiative, personality, and verbal manners suitable for the work</li></ul> <p><b>2. Teaching demonstration (100 points)</b></p> <p>Points to consider:</p> <ul style="list-style-type: none"><li>- demonstrating English teaching for about 15-20 minutes</li><li>- preparing English teaching materials as well as applying teaching techniques within the specified period of time</li></ul>	09.00am. - 12.00pm.	3	The venue for the examination/ interview will be informed officially on the date of announcing the list of eligible applicants.